

Chief Executive's Office

Chief Executive: CJ Bull

**To: All Members of Cabinet:
RJ Phillips (Chairman)
LO Barnett
AJM Blackshaw
H Bramer
JP French
JA Hyde
JG Jarvis
PD Price
DB Wilcox**

Your Ref:

Our Ref: CJB/SAHC

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26th September 2008

Dear Councillor,

**MEETING OF CABINET
THURSDAY 2 OCTOBER, 2008 AT 2.00 PM
THE COUNCIL CHAMBER, BROCKINGTON, 35 HAFOD ROAD, HEREFORD**

AGENDA (08/06)

1. APOLOGIES FOR ABSENCE

To receive any apologies for absence.

2. DECLARATIONS OF INTEREST

To receive any declarations of interest by Members in respect of items on the Agenda.

GUIDANCE ON DECLARING PERSONAL AND PREJUDICIAL INTERESTS AT MEETINGS

The Council's Members' Code of Conduct requires Councillors to declare against an Agenda item(s) the nature of an interest and whether the interest is personal or prejudicial. Councillors have to decide first whether or not they have a personal interest in the matter under discussion. They will then have to decide whether that personal interest is also prejudicial.

A personal interest is an interest that affects the Councillor more than most other people in the area. People in the area include those who live, work or have property in the area of the Council. Councillors will also have a personal interest if their partner, relative or a close



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friend, or an organisation that they or the member works for, is affected more than other people in the area. If they do have a personal interest, they must declare it but can stay and take part and vote in the meeting.

Whether an interest is prejudicial is a matter of judgement for each Councillor. What Councillors have to do is ask themselves whether a member of the public – if he or she knew all the facts – would think that the Councillor's interest was so important that their decision would be affected by it. If a Councillor has a prejudicial interest then they must declare what that interest is and leave the meeting room.

3. MINUTES

To approve and sign the minutes of the meeting held on 11 September 2008. (*To follow*).

4. HEREFORDSHIRE PUBLIC SERVICES

To note progress made regarding the development of public services in Herefordshire; and to approve the revised Terms of Reference for the Herefordshire Public Services (HPS) Steering Group. (*Pages 1 - 10*)

5. INTEGRATED CORPORATE PERFORMANCE REPORT FOR APRIL TO JULY 2008

To report the Council's performance for the first four months of 2008/09 against the Corporate Plan 2008/11 and national performance indicators used externally to measure the Council's performance, taking account of the separate but complementary financial performance report, the updated Council risk register and progress against the action plans produced following the Crookall review. (*Pages 11 - 84*)

6. COMPREHENSIVE AREA ASSESSMENT - JOINT INSPECTORATE PROPOSALS AND THE IMPLICATIONS FOR HEREFORDSHIRE'S PREPARATIONS

To inform Cabinet of the detailed proposals for the new system of Comprehensive Area Assessment (CAA) and seek agreement to how Herefordshire's preparations should be taken forward. (*Pages 85 - 128*)

7. BUDGET MONITORING 2008/09

To report on the Council's performance against revenue and capital budgets as at 31 August 2008 and provide an indication of the estimated outturn for the 2008/09 financial year. (*Pages 129 - 146*)

Yours sincerely,





CJ BULL
CHIEF EXECUTIVE

Copies to: Chairman of the Council
 Chairman of Strategic Monitoring Committee
 Vice-Chairman of Strategic Monitoring Committee
 Chairmen of Scrutiny Committees
 Group Leaders
 Directors
 Assistant Chief Executive



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